**MST BOOKWORK** **MST BOOKWORK**

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| **Bookwork ratings will appear on report cards**  Neatness refers to:   * *Use of margins*   **LEGEND**  N - *Needs Attention*  S - *Satisfactory*  G - *Good*  E - *Exemplary*   * *Headings underlined* * *Work dated* * *No graffiti* * *Clear diagrams*   Completeness refers to:   * *Handouts attached* * *All notes recorded* * *All work completed*   Communication refers to:   * *Spelling/ Grammar/ Punctuation* * *Legibility* | | |  | **Bookwork ratings will appear on report cards**  Neatness refers to:   * *Use of margins*   **LEGEND**  N - *Needs Attention*  S - *Satisfactory*  G - *Good*  E - *Exemplary*   * *Headings underlined* * *Work dated* * *No graffiti* * *Clear diagrams*   Completeness refers to:   * *Handouts attached* * *All notes recorded* * *All work completed*   Communication refers to:   * *Spelling/ Grammar/ Punctuation* * *Legibility* | | |
| Term 1  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 1  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | | | ***OVERALL*** N S G E | | |
| Term 2  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 2  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | | | ***OVERALL*** N S G E | | |
| Term 3  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 3  Neatness  Completeness  Communication | **CHECK 1 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_  \_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | | | ***OVERALL*** N S G E | | |
| ***Comment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***YEAR***  ***OVERALL*** N S G E | | | ***Comment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  ***YEAR***  ***OVERALL*** N S G E | | |