**MST BOOKWORK** **MST BOOKWORK**

|  |  |  |
| --- | --- | --- |
| **Bookwork ratings will appear on report cards**Neatness refers to:* *Use of margins*

**LEGEND**N - *Needs Attention*S - *Satisfactory*G - *Good*E - *Exemplary** *Headings underlined*
* *Work dated*
* *No graffiti*
* *Clear diagrams*

Completeness refers to:* *Handouts attached*
* *All notes recorded*
* *All work completed*

Communication refers to:* *Spelling/ Grammar/ Punctuation*
* *Legibility*
 |  | **Bookwork ratings will appear on report cards**Neatness refers to:* *Use of margins*

**LEGEND**N - *Needs Attention*S - *Satisfactory*G - *Good*E - *Exemplary** *Headings underlined*
* *Work dated*
* *No graffiti*
* *Clear diagrams*

Completeness refers to:* *Handouts attached*
* *All notes recorded*
* *All work completed*

Communication refers to:* *Spelling/ Grammar/ Punctuation*
* *Legibility*
 |
| Term 1 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 1 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | ***OVERALL*** N S G E |
| Term 2 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 2 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | ***OVERALL*** N S G E |
| Term 3 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |  | Term 3 Neatness Completeness Communication | **CHECK 1 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ | **CHECK 2 Initial**\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ |
| ***OVERALL*** N S G E | ***OVERALL*** N S G E |
| ***Comment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******YEAR******OVERALL*** N S G E | ***Comment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_******YEAR******OVERALL*** N S G E |